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|  | **Australian & New Zealand Association for Health Professional Educators** |

**NOMINATION FOR ANZAHPE INC COMMITTEE OF MANAGEMENT**

The general responsibilities of a Committee member

• There may be three major face-to-face Committee meetings each year

- one immediately after the Annual Conference

- one during the year, usually a two-day or weekend meeting – may be face to face or virtual

- one immediately prior to the Annual Conference

* In addition to face-to-face meetings, monthly teleconference meetings are held to facilitate the efficient and effective operation of the association.

• Office bearers are elected from within the Committee, these include the President, Vice President, Honorary Secretary, Honorary Treasurer and Honorary Membership Secretary.

• Other responsibilities are divided into portfolio areas and are managed by individual or small groupings of the Committee members. These portfolio areas may include Sponsorship, Research Awards and Grants Sub-Committees, Student Liaison, Conference Liaison, Journal Liaison, Bulletin Editor, Digital Communications, and Marketing/Publicity.

• Election to the Committee is for a two-year term and members are eligible for re-election for a continuous period of up to six years.

**NB: The nominee is required to provide a 200-300 word biography to accompany this nomination form**

**I propose** ……………………………………………………………… **for nomination as a candidate for the ANZAHPE Inc Committee of Management.**

**PROPOSER: ………………………………………………………………** Name

 **………………………………………………………………** Signature

**SECONDER: ………………………………………………………………** Name

 **………………………………………………………………** Signature

**SECONDER: ………………………………………………………………** Name

 **………………………………………………………………** Signature

**I consent to be nominated as a candidate for the ANZAHPE Inc Committee of Management**

**NOMINEE: ………………………………………………………………** Name

 **………………………………………………………………** Signature

**DATE: ………………………………**